HoustonApostille.com

This is the Apostille Mail-in Customer Request Form

Questions? www.HoustonApostille.com
Text 281-729-0826 | Email Support@HoustonApostille.com

First Name: **Last Name:** **M.**

Email (Print English Clearly):

Your Phone #:

Return Mailing Address:
no-international addresses

Once you Ship , SEND YOUR TRACKING NUMBER TO Tracking@HoustonApostille.com.

Street Address _____

Suite/Apt # _____

City _____

State _____

Zip Code _____

How many documents did you send? **Document Total #_____**

(Not pages but stand alone documents)

Which Country is the Apostille for?

(USA is not correct) Print Country Here:

Payment is made by E-Invoice via Credit Card or Zelle (you will get an email payment request)
NO MONEY ORDERS, PAPER CHECKS, or Western Union. You will receive an email or text invoice link requesting your full payment using the email or phone written above. By dropping-off, mailing or emailing your document to us, you now acknowledge that you do this at your own risk and that no guarantees of service have been made to you by us accept those agreed upon in writing according to our policies. **Payment must be made before service will begin. We also reserve the right to perform services "in good faith" and if we do so, you are responsible for full payment of services so you should only send us documents for service you fully intend to pay for. No refunds for any reason after service is rendered. No document will be returned without full payment. If you change your mind or want your document returned for any reason, before service is started, you must do so at your own expense and remit a minimum return/restock fee of $55.00 before return will begin. Once you have delivered your document to us by mail or any other means you are responsible for full payment.** By giving us possession of your document(s), you now agree to these terms and promise to pay the full final billed price within 24 hours of notice by email, phone, text message, or any other electronic or physical means. **By your signature below you now acknowledge and accept all terms above.**

*CLIENT SIGNATURE X:

-- Office Use Only --